

Meeting Minutes

Cleveland Avenue Elementary School

Date: February 10, 2021

Time: 3:00 p.m.

Location: Virtual Meeting via ZOOM Link

Call to order: [3::08 p.m.]

I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Anyee' Payne	Present
Parent/Guardian	Nakita Hammond	Present
Parent/Guardian	Dawn Richardson	Present
Parent/Guardian	Ashley Lockett	Present
Instructional Staff	Tiffany Edwards	Present
Instructional Staff	Dana Price	Present
Instructional Staff	Roni Bolden	Present
Community Member	Donna Jenkins	Present
Community Member	Kristin Hemingway	Present
Swing Seat	Dr. Hazel Mays	Present
Student (High Schools)		

Guests Present: No

Quorum Established: [Yes]

II. Action Items

- a. **Approval of Agenda:** Motion made by: [K. Hemingway]; Seconded by: [R. Bolden]
 Members Approving: 7
 Members Opposing: 0
 Members Abstaining: 0
Motion [Passes]
- b. **Approval of Previous Minutes:** *List amendments to the minutes: (No amendments needed)*
 Motion made by: [K. Hemingway]; Seconded by: [D. Richardson]
 Members Approving: 7
 Members Opposing: 0
 Members Abstaining: 0
Motion [Passes]

III. Discussion Items *(None added at this time)*

- a. **Discussion Item 1:** [Add description of discussion item and brief summary of the discussion]
- b. **Discussion Item 2:** [Add description of discussion item and brief summary of the discussion]

IV. Information Items

A. Principal's Report

i. Return to Learn Phase II

1. Face-to-Face learning - Health Safety Plan is in place and active
 - a. Temp. check taken by Nurse McRae and appointed Staff, PPE, masks, shields, and gloves are provided to Staff; students wear masks
 - b. Care room available for sick students and their siblings, parents called, must be seen by a physician before returning to school F2F
 - b. Sanitizer/cleanliness
 - c. Social distancing - 3 different zones: car riders, walkers, and bus riders
 - d. Dr. Payne contact Upenda about bikes and roller skates for our students.
2. School-wide Covid-19 testing
3. Two (2) Models in place
 - a. **F2F** – enrollment 100/130, on average 80 student per day; Staff 43/56, Enrichment, Breakfast/Lunch
 - b. **Virtual** – enrollment 160, 130 students show up daily on screen; Staff – 13, Instructional schedule mirrors F2F
 - c. Meal Kits – F2F - kits distributed on Tuesdays for breakfast and lunch on Wednesday; Fridays – kits distributed for breakfast and lunch on Saturday & Sunday.

ii. FY 22 Budget Presentation/Proposal

- a. projected enrollment 288; change in enrollment -16; Total earned 4,272,058
- b. Student Deficiencies/Learning Loss – Grades K-5
ELA – Phonics, Phonemic Awareness, Comprehension Fluency, Vocabulary, and Writing. **Math** – Numeracy, Numbers & Operations, Computation, Measurement, Critical Progression Skills, Fractions, Multiplication, and Division. **Science** – Scientific Method, 5 E Model, Earth, Life, and Physical Sciences, Labs/Experiments, and PBL. **Social Studies** – History, Geography, Economy, and PBL
- c. Summer Remediation (Next 3 years) - Enrichment activities with various vendors 4 weeks, 5 days/week 8:00 a.m. -2:30 p.m. District identified

- the students for the first portion of the day 8:00 – 11:30 a.m. Dr. Payne will discuss logistics with Ms. Jenkins – Active Youth Academy
- d. Dr. Payne – District doing a good job in providing a safe environment for students and staff
 - e. Technology exhausted – District ordered but companies are unable to deliver devices due to the international shortage.
 - f. FY22 Staffing Proposal
 - Additions – 4 Master Teacher Leaders (2 Math & 2 ELA) for each grade band K-2 and Grade 3-5, 1 additional EIP Teacher, and an additional .5 SELT
 - Abolishments – Instructional Coach (2)
 - Reductions – Art from 1.0 to .5, Teacher Tutors 2 to 1 and Paraprofessionals 4 to 3
 - g. Dr. Payne proposes next year for every certified person to teach. Everyone will have to have groups of students that they teach during the day (Principal, Assistant Principal, Leadership Team, Staff)
 - h. Master Teacher positions – staff must apply for the position; Master Teachers will be able to do vertical planning
 - i. Question posed by GO Team member – Will training be provided for Master Teachers?
 - j. CARES Act – reviewed how to use funds; a lot of discussion about intervention

B. Cluster Advisory Team Meeting Summary

Ms. Kristin attended the meeting at South Atlanta High School. The big topic of discussion was Partnerships. APS will start the APS Partner Connect Website which is scheduled to launch on March 15, 2021. Atlanta Partners for Educators – big company – share investment across schools. Eleven million given worldwide for COVID-19. Suggested: Best Practices Video on who has the big partnerships. Interest in developing cluster foundations – Hutchinson Elementary was able to set up a school based foundation. Star C has given away \$6M mostly in Cobb County. People shared highs and lows from reopening.

C. GO Team Hosted Legislative Workshop Summary

Ms. Kristin, Ms. Edwards and Mrs. Bolden attended the virtual meeting on Thursday, February 4, 2021. Topics of discussion:

1. Safety priority
2. Surveillance Testing – parent consent last a year
3. Moving teachers to Category A to get the vaccine

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Ms. Kristin asked the following questions during the meeting:

- a. Do we know the difference in students being behind as oppose to learning loss?
- b. What are the things to pay attention to and how do you want me to advocate?

V. Public Comment – Opened floor for public comment

VI. Team Building Activity – Facilitated by Ms. Kristin – If you won a million dollars, list 3 things you would do with the money. Members reflected and shared their ideas.

VII. Announcements -

- a. Mrs. Price – Morehouse College – Online program for students close to graduation
- b. Dr. Payne – Intent to Return Survey – February 15, 2021 for March opening; if more 60% move to an A/B model.
- c. Ms. Kristin – Fulbright Scholar; won a Fulbright Scholarship – English/Language Teacher – opportunity to travel abroad to teach in Rwanda, Africa
- d. Mrs. Bolden – APS District Science and Engineering Fair
Johnathan Morris, 5th Grade student, earned a Gold Medal and is a District Finalist for the State Science Fair in March.
Jayla Steward, 4th Grade student, earned a Bronze medal
Demetre Dickerson – 5th Grade student, earned a Bronze medal

VIII. Adjournment

Motion made by: [D. Richardson]; Seconded by: [D. Price]

Members Approving: 9

Members Opposing: 0

Members Abstaining: 0

Motion [Passes]

ADJOURNED AT [4:35 p.m.]

Minutes Taken By: [R. Bolden]

Position: [Secretary]

Date Approved: [Insert Date the Minutes are **APPROVED** by the GO Team]